



Makotokai Berlin e.V. – Information sheet on data protection (Information requirements according to Articles 13 and 14 GDPR)

1 Name and contact details of the person responsible and their representative:

club and club address	Makotokai Berlin e.V., Frundsbergstrasse 26, 13125 Berlin
e-mail	makotokai.berlin@gmail.com
Members of the executive board authorized to represent according to § 26 BGB	Chairman: Andrei Mantei deputy Chairman: Dimitrij Müller Treasurer: Ulrike Schalle

2 Purposes of processing personal data:

- Administration of the association's activities or implementation of the membership relationship;
- Membership in the state sports association and insurance cover;
- Registration for membership, participation in competitions, tournaments and games of the state professional associations;
- Reporting (possibly also with photos and videos) about club life and sporting events of the club, possibly also in the form of result lists.

3 Legal basis for the processing of personal data:

a) Fulfillment of a contract (Art. 6 Para. 1 b) GDPR):

The processing of personal data (mandatory information according to the application for membership, except e-mail address) is necessary in order to be able to fulfill the association's obligations from the membership relationship.

The processing of the data *surname* , *first name* , *gender* , *date of birth* and *type of sport* is necessary to register for competitions and tournaments of the state professional associations and to enable participation.

b) Consent (Art. 6 Para. 1 a) GDPR):

For personal data, the processing of which is not necessary to fulfill a contract, the association always obtains the consent of the member.

c) Safeguarding the legitimate interests of the association (Art. 6 Para. 1 f) GDPR):

In order to protect the legitimate interests of the association, personal data will be processed in the following cases:

- Production of photos and videos of members participating in public events of the association - in particular training scenes - and publication as part of public relations.
- Publication of competition results, in particular result lists (surname, first name, gender, year of birth, competition result, club)
- E-mail address and telephone number (mandatory information for application for admission)

The legitimate interest of the association exists

- in informing the public through reporting on the activities of the association,
- in the historical documentation of sporting events and successes and the respective composition of the teams
- (email address and telephone number) in facilitating communication between the association and members.

4 The recipients or categories of recipients of the personal data:

a) For the administration of the association's activities or the implementation of the membership relationship:

- Chairman, treasurer, trainer
- E-mail address and telephone number may be visible to other club members

b) Registration for participation in competitions and tournaments of the regional professional associations:

- respective national association

5 Duration of storage / criteria for determining the duration:

- The personal data is generally stored for the duration of the membership.
- After termination of association membership, the telephone number, bank details and e-mail address will be deleted immediately (1 month at the latest) after termination of association membership.
- The postal address is generally deleted 3 years after termination of association membership (end of the calendar year).
- Surname, first name, gender and date of birth are generally deleted 10 years after termination of association membership (statutory retention periods for tax purposes).

- Result lists (surname, first name, sex, year of birth, competition result, club, team) are generally published on the Internet every 2 years; this also applies in the event of the termination of the membership relationship. After that, processing only takes place for archiving purposes (internal to the club; club chronicle).

6 Insofar as the requirements described in the respective regulations are met, each association member has the following rights in particular:

- the right to information under Article 15 GDPR;
- the right to rectification under Article 16 GDPR;
- the right to erasure under Article 17 GDPR;
- the right to restriction of processing under Article 18 GDPR;
- the right to data portability under Article 20 GDPR;
- the right of objection under Article 21 GDPR;
- the right to lodge a complaint with a supervisory authority under Article 77 GDPR;
- the right to be able to revoke a given consent at any time without affecting the legality of the processing carried out on the basis of the consent up to the revocation.

7 The source from which personal data originated:

In principle, we only process personal data that we collect directly from you as part of (the acquisition of) membership.